ADMINISTRATORS COUNCIL

Meeting of Thursday, October 22, 2020

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the video conference were: Kahele Dukelow; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Weekly Announcements. The Council discussed information items to be included in the Chancellor’s next weekly campus announcement.
3. Lānaʻi. The island of Lānaʻi will be closed for at least one week due to COVID-19. The Lānaʻi Education Center will close during that period. Lānaʻi staff will still report to work.
4. Cross Campus Discussions. Kahele Dukelow reported that cross campus discussions have started with UHCC.
5. ELWD. Karen Hanada reported that hotel/resort COVID compliance officer training will be provided.
6. Virtual Cooking Classes with Kaunoa Senior Center. UHMC will offer virtual cooking classes with Kaunoa Senior Center, beginning the second week of November.
7. Hana Ranch Ulu. Culinary students are helping to process two thousand pounds of ulu a week from Hana Ranch.
8. Swap Meet. Discussions are occurring about the possible restart of the Maui Swap Meet.
9. Food Truck Vouchers. Chancellor Hokoana reported that vouchers are being provided to UHMC students on Wednesdays and Thursdays for food truck meals.
10. Use of Frozen Food Inventory. Chancellor Hokoana suggested that use be made of the existing inventory of hamburger and other items in the Pāʻina freezers.
11. COVID Antigen Testing. The Council discussed the rollout of COVID-19 antigen testing on campus.
12. Contact Tracing. The National Guard and the Hawaiʻi Department of Health are continuing to conduct contact tracing services on campus.
13. CARES III Funding. CARES III funding is available to address needs such as Virtual Desktop Infrastructure, Zoom upgrades, solar-powered huts, and $100,000 for ELWD lost revenue.
14. Perkins Grant. Laura Nagle reported that Perkins grant moneys will be used for equipment.
15. Campus Conversations. The Council discussed arrangements for campus conversations regarding programs and operations. Karey Kapoi has been retained to facilitate.
16. Counseling. Chancellor Hokoana reported that he and Debra Nakama met with counselors on Friday to discuss the campus workforce and development of a plan by November 8. This plan may include the loss of three counseling positions: non-renewal of a Native Hawaiian counselor position; reassignment of Kulamanu Ishihara to Instruction; and incorporation of disability services within counseling. Counselors were asked to tally case load data and to take on more enrollment management and recruitment duties.
17. Financial Aid. The Council discussed plans for the system-wide consolidation of Financial Aid offices and operations. Cathy Bio will lead the consolidated operations. Each campus will have clerical and outreach positions. All other Financial Aid services will likely be centralized.
18. UHMC Budget. Chancellor Hokoana suggested updating the campus budget in light of anticipated retirements and plans for change.
19. Campus Messaging. Chancellor Hokoana discussed elements of campus messaging, including: offering credible accounts of what is happening; reimagining our mission; reallocating resources accordingly; emphasizing the importance of higher education; and showing empathy.
20. Maui High School. Debra Nakama reported that Maui High School would like to broaden career pathways. In addition to Early College, the high school would like to consider dual credit programs. Chancellor Hokoana discussed prospects for a technical center on the UHMC campus that would serve public high school students. Debra said that the expansion of dual credit programs would involve multiple high school campuses.
21. Early College. Debra Nakama recommended that Early College students have opportunity to evaluate their teachers. She reported that Maui High asked about the possibility of having after school Early College classes.
22. Air purifiers. David Tamanaha reported that JCI is working on air purifiers for Laulima and another building.
23. Next Meeting. The next meeting of the Council will be at 11:30 a.m., Thursday, October 29, 2020.